

The Little Traverse Bay Bands of Odawa Indians
Regulatory Commission
Minutes
September 30, 2003
911 Spring Street, Petoskey, MI
6:00 PM

Regular Session: Yes

Call to Order: Meeting was called to order at 6:00 PM

Commissioners Present: Julie Carver, Tim LaCroix

Commissioners Absent: Daugherty Johnson (Unexcused)

Guests: See attached list

Motion made by Tim LaCroix and supported by Julie Carver

To temporarily appoint Julie Carver as Acting Chairperson of the Gaming Regulatory Commission until the first meeting of a full (three member) Gaming Regulatory Commission, at which time a permanent Chairperson will be elected.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

Motion made by Julie Carver and supported by Tim LaCroix

To appoint Tim LaCroix as the Interim Secretary/Treasurer until a full commission is present.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

Special note to minutes: Due to the previous commission's postponement of the September 8, 2003 meeting, no action was taken to approve the minutes of August 25, 2003. Since all current commissioners are newly seated and unable to confirm previous commission action, it was decided that there will be no motion to approve minutes of August 25, 2003, however Commission members would like a special notation made to the minutes to indicate that minutes were reviewed on September 30, 2003, and signed off by the Secretary/Treasurer, Tim LaCroix as being reviewed instead of approved.

Motion made by Julie Carver and supported by Tim LaCroix to amend agenda.

Vote: 2-yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

Discussion. Past commissioners previously addressed license issues as the first order of business and therefore did not place this item on the agenda. This Commission would like this to be placed permanently as item A, under New Business on all future Regular agendas. Other additions for this meeting include under New Business E) Licensing, F) Commission-Full time status, G) Employee Handbook, H) Budget, I) Vacancies, J) Dates for Regular Meetings and Workshops.

Motion made by Julie Carver and supported by Tim LaCroix to accept amended Agenda.

Vote: 2-yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

Motion made by Tim LaCroix and supported by Julie Carver
To forward the documents and findings of W. Lochart's request for a license hearing to the Tribal Legal Department.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

Motion made by Julie Carver and supported by Tim LaCroix
To table Drug Testing Policy until employee handbook wording is reviewed and to set a workshop to review policy before motion is entertained to incorporate or amend Employee Handbook.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

Motion made by Julie Carver and supported by Tim LaCroix
To authorize Vince Cook to research the cost of hosting NIGA Commission Training.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

Motion made by Tim LaCroix to break and sign Licenses.

Motion withdrawn due to lack of support.

Discussion: In order to get through all the agenda items agree to break and sign licenses after other agenda items are completed.

Motion made by Julie Carver and supported by Tim LaCroix
To move Item E to the end of New Business and continue with next item on Agenda.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

Motion made by Tim LaCroix and supported by Julie Carver
That research be conducted and a full report given to Tribal Council regarding the number of Tribes employing a full time Regulatory Commission.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

Discussion: This report is not top priority and will be researched time permitting. This research is based on discussion of possible full time status.

Motion made by Tim LaCroix and supported by Julie Carver
To follow the Tribal Council motion off September 8, 2002, regarding the Gaming Regulatory Handbook be followed which is in keeping with the Gaming Regulatory Commission Ordinance 2001-02.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

Discussion: Question raised as to whether or not Vince Cook should continue participating on the committee established to merge Government and Regulatory Handbook. It was agreed that until such time Tribal Council rescinds directives placing Al Colby as Vince's supervisor, he will continue to participate on this committee. Recommended changes incorporated into Government Handbook will eventually become obsolete.

Motion made by Julie Carver and supported by Tim LaCroix
To set a workshop with Department Managers of the Regulatory Department and Val Tweedie to amend the 2003 and 2004 Regulatory Budgets.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Discussion: Vince Cook will not be available from October 15th through the 18th due to scheduled training and will also be unavailable on October 19th for National Guard.

Recess at 9:15 p.m.

Reconvene at 9:32 p.m.

Motion made by Julie Carver and supported by Tim LaCroix

To approve 15 of the temporary licenses to permanent licenses and to withhold approval of 5 temporary licenses to permanent until such time that credit policies are written and approved.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried.

Motion made by Tim LaCroix and supported by Julie Carver

To approve the Vendor license of IGT, International Game Technology, which is Gaming License No. 1038.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried.

Motion made by Tim LaCroix and supported by Julie Carver

To approve the Non-Gaming License of Tomas Food Equipment Inc., License No. T-1043.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried.

Motion made by Tim LaCroix and supported by Julie Carver

To approve the Gaming License of Ingenus Management Consulting License No. 1022.

Motion withdrawn until after discussion.

Discussion: Question of a license renewal and whether or not new contracts are drawn up every time a license is renewed. Unless contract of Ingenus has previously been approved by Regulatory and is a multiple year contract, Mr. LaCroix withdraws his motion. Directive to Mr. Cook to research length of contract and date signed.

Motion failed

Motion by Julie Carver and supported by Tim LaCroix

That the Gaming Regulatory Commission will hold their Regular Commission Meetings on a weekly basis every Thursday until January 1, 2004.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried.

Discussion: Dates for Workshops will be discussed, prioritized and set at a later date. Policies and procedures needing to be addressed: Hearing Procedures, Drug Testing Policies, Credit Policies, Commission By-Laws,

Motion by Tim LaCroix and supported by Julie Carver.

To accept the written report of the Licensing Department.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion carried.

Motion by Tim LaCroix and supported by Julie Carver.

To accept the written report of the Surveillance Department with deletion of the wording "C" Tribal Internal Control Standards..

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion carried.

Discussion: Jeff Cobe suggested that Tribal Police officers be trained on Surveillance equipment. Due to the expense of surveillance equipment, Surveillance will continue with current procedure which allows surveillance staff only as operators of equipment. Directive given to Vince Cook to get all requests for changes in written form.

Motion by Tim LaCroix and supported by Julie Carver.

To accept the Regulatory Directors written and verbal report.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion carried.

Motion by Tim LaCroix and supported by Julie Carver

To accept the Surveillance Access list with the elimination of Daugherty Johnson due to Mr. Johnson's voluntary relinquishment of his gaming license badge on 09/30/03.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion carried.

Motion by Julie Carver and supported by Tim LaCroix

To adjourn meeting.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion carried.

These Minutes have been read and approved as written:

Approved:

Tim LaCroix, Acting Commission Secretary/Treasurer

Date